



## FINANCIAL POLICY

We are committed to providing the best possible care and we are happy to discuss our professional fees with you at any time. Your clear understanding of our financial policy is important to our professional relationship. Please ask if you have questions.

All payments are due in full at the completion of each visit. Cash, Visa, MasterCard, and Discover are accepted.

Any nutritional supplements, packages, supplies, equipment, or educational materials must be paid for at time of purchase. **There are no refunds on products.** Unopened products may be returned for a store credit within 30 days of purchase.

All sales are final on ALL services, including prepaid services (packages). No refunds will be given for any service.

K6 Wellness Center PMA does not accept insurance. You may be able to use your FSA or HSA depending on your insurance company. Please check with them before attempting to pay using these accounts.

You are required to provide a credit card number upon booking your first appointment in order to hold the time slot. **If you cancel with less than 24 hours notice or do not show up to your first appointment, you will be charged the full amount of your appointment\*\***

Cancelled appointments delay our work. When you must cancel, please give us at least 24 hours notice. We are rarely able to fill a cancelled session unless we know at least 24 hours in advance. If you are unable to provide at least 24 hours notice or 1 business day (in the case of Tuesday appointments and holiday appointments) when you cancel, you will be charged the full fee for your appointment. If the appointment is pre-paid, you forfeit that appointment. Payment for the missed appointment is required before scheduling any subsequent appointments.

**All members are required to keep a credit card on file with K6 Wellness Center.** This card will not be charged without the member's permission unless there is a late cancellation or the member fails to show up for an appointment. In this case, the member's card will be charged the full amount of the appointment.

\*\*Tuesday appointments must be cancelled by the previous Friday at 3:00pm in order to avoid cancellation fees\*\*

\*\*Appointments made for the day following a scheduled office closure require cancellation notice on the last business day preceding the appointment.\*\*

Our office does everything possible to remain on schedule; therefore, we ask that you call if you anticipate that you will be late for an appointment. If you are more than 10 minutes late, we may need to reschedule your appointment to another day or time. In this instance, you will be charged for the missed appointment.

Call 214.352.7546 or email: [info@k6wellness.com](mailto:info@k6wellness.com) to cancel or reschedule.